
From: Walter Packard
Sent: Friday, July 25, 2008 11:23 AM
To: MCC EMPLOYEES
Subject: Highlights from July 2008 Board Meeting

Colleagues:

It's hard to believe that we're already nearing the end of July as signified by the completion of our July Board meeting. This month's Board meeting was relatively quick – it convened at 7:00 p.m. and adjourned around 9:15. The outline of topics below essentially follows the July Board [meeting agenda](#). Please feel free to continue to provide feedback and offer suggestions for how this form of communication might be improved.

Walt

Highlights from the July 24, 2008 Board Meeting

President's Report

- **Sustainable University Compact**

MCC recently joined the Illinois Sustainable University Compact led by Lieutenant Governor Pat Quinn. The College was presented with a list of potential sustainable efforts, and in order to join the initiative, MCC was asked to commit to at least one of these efforts. We have committed to two: using non-toxic cleaning products wherever practical, and incorporating swales into landscaping for stormwater management to improve drainage and reduce erosion. While the College is already recognized as a leader for its recycling efforts, by signing this compact we join 32 other colleges and universities within the state who are recognized as leaders in sustainability.

- **Peer Reviewers**

The Higher Learning Commission continues to recognize the talents and expertise held by our staff with regard to accreditation. Both Dr. Ally and Dr. Plinske have served as peer reviewers for the Higher Learning Commission, and they both have recently been asked to take on leadership roles in this process. Dr. Ally has been invited to serve as a Team Chair for accreditation visits, and Dr. Plinske has been invited to serve on the AQIP Review Panel for Reaffirmation of Accreditation. While we are certainly pleased that the Commission thinks so highly of our staff, these new leadership experiences will certainly assist the College in preparing for its upcoming accreditation efforts.

- **Adult Education**

Rick Clute, Dean of Adult Education and Workforce Services, has been appointed to a two-year term to the Illinois Adult Continuing Educators Association, as the Junior Director—Region II, which encompasses all counties west of Lake County to the Mississippi River and north of I-80 to the Wisconsin border. This association provides a voice for adult education in Illinois by coordinating an annual state-wide conference and hosting other professional development activities for adult educators.

- **Nursing**

The Board was presented with a copy of the new Nursing program brochure. Trustees shared their excitement about this important new program and its positive impact on the community. The Board was also informed that they could read more online at <http://www.mchenry.edu/nursing/>

Presentation

The Board recognized our Finance Office as it received a Certificate of Achievement for Financial Reporting for the 7th consecutive year. Only about 4% of the units of state and local government nationwide receive this award. It is a significant recognition from the Government Finance Officers Association of the United States and Canada.

Consent Agenda

All items listed on the Consent Agenda were approved, including:

- **Fiscal Year 2009 Proposed Budget for Public Display**

The Board authorized the College to place the FY2009 Budget on public display. A hard copy is available in the library. You can also review the budget online at <http://www.mchenry.edu/finance/FY09AnnualBudget.pdf>

- **Approval of Intergovernmental Agreement with the McHenry County Conservation District**

This intergovernmental agreement was the final step necessary to allow the Conservation District to begin construction of a bike path extension to our campus from Crystal Lake along the Commonwealth Edison Right of Way. For now, the bike path will end at Entrance 1 near the softball field.

Personnel

- **Resignations** – The following employees submitted their resignations:

- Frank Ardito, Instructor of Health and Human Performance, effective August 8, 2008
- Jim Batson, Associate Director of Computing Services, effective July 11, 2008
- Mary Harreld, Academic and Graduation Credentials Evaluation Coordinator, effective September 30, 2008
- Jan Reed, Coordinator of Insurance, effective August 14, 2008

- **Appointments** – The Board approved the following appointments:

- Laura Power has been appointed to the position of Instructor of English, effective August 13, 2008.
- Matt Irie has been appointed to the position of Instructor of Art/Two Dimensional Studio Art, effective August 13, 2008. This position was formerly held by Lynn Lourie who retired.
- Amy Ortiz has been appointed to the position of Instructor of Art History/Art Appreciation, effective August 13, 2008. This position was formerly held by Laureen Reu Liu who resigned.
- Don Norton has been appointed to the position of Textbook Buyer, effective July 28, 2008.
- Tony Capalbo has been appointed to the position of Temporary Director of Workforce Development Support Services, effective July 25, 2008 through December 31, 2008. This position was formerly held by Reggie Monday, who resigned.

Information Reports

This month a number of information reports were included in the Board packet. I encourage you to review them online at <http://www.mchenry.edu/Administration/072408boardpacket.asp> Information reports appear at the end of the Board packet.

ERP Update

The following milestones have been achieved with regard to our ERP conversion project:

- Completed Project Kick-Off at the end of June
- Developed Project Charter, including Project Mission Statement:

To implement the Campus Management ERP system on schedule and budget, maintaining the level of service offered by the current mainframe system and establishing a strong foundation for future enhancements that will lead to increased institutional effectiveness and efficiency in support of the College's mission and goals.

- Identified Project “Subject Matter Experts” who will work closely with representatives from Campus Management and MCC’s Project Managers in the conversion process, including:
 - Marianne Devenny
 - Laura McGee
 - Noreen Nelson
 - Mary Kossow
 - Vicki Brennan
 - Cheryl Galizia
 - Pat Kallaus
 - Rick Clute
 - Amy Carzoli
 - Tom Bentley
 - Laurie Cubit
 - Molly Stolz
 - Lesley Frederick
 - Gwen Koehler

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