

Highlights from the November 20, 2008 Board Meeting

Tax Levy Public Hearing

This month's Regular Board meeting began with our annual Tax Levy Public Hearing: (<http://www.mchenry.edu/Administration/112008tax.asp>).

The Board approved the adoption of the 2008 Tax Levy. The dollar amounts in the estimated tax levy are consistent with the College's FY 2009 Budget, which was approved by the Board at the August 28, 2008 Budget Hearing.

Regular Board Meeting

The topics listed below essentially follow the agenda for the meeting which is available at <http://www.mchenry.edu/Administration/112008.asp>

President's Report

Community Engagement

MCC's first [Annual Report](#) was sent to nearly 100,000 households this week. We're very excited to present this information to the community in such an eye-catching way. There is also an information report in the Board packet which provides additional details about the printing and mailing of the Annual Report.

Athletics

Our Lady Scots volleyball team is currently participating in the national tournament. They are ranked 11th in the nation, and lost a close match today Scottsdale Community College, which is ranked 6th in the nation. Our Lady Scots will play again Friday morning, and hopefully, if they win, on into the weekend.

Accounting

MCC is once again operating a Volunteer Income Tax Assistance (VITA) Clinic in conjunction with the Center for Economic Progress and the Internal Revenue Service. This is MCC's second year operating a VITA Tax Clinic. The VITA Tax Clinic provides free tax preparation services to taxpayers with low-to-moderate income (generally \$40,000 and below).

Students and volunteers become Certified VITA Preparers by participating in a four-evening training program at MCC prior to the start of the filing season. The training prepares students in the preparation of basic tax returns, and students work in teams in a classroom with taxpayers and managers present.

During the 2008 filing season, MCC's VITA clinic prepared over 150 tax returns that resulted in refunds of more than \$400,000. The clinic was supported by more than 24 Certified VITA Preparers.

Early Childhood Education

On Saturday, Nov 15 the Early Childhood Education Department hosted the 20th annual Child's World Conference. The conference included a nationally known key note speaker, Dr. Jean Feldman, and 21 breakout sessions. Approximately 350 Pre-K through kindergarten teachers from McHenry County and surrounding counties attended. The conference provides state required in-service hours for child care providers, preschool teachers and kindergarten teachers.

Fitness Center

Bill Allerheiligen, Director of the Fitness Center, has been selected to serve on the Board of Renewed Hope, a new Illinois nonprofit organization dedicated to assisting homeless military veterans in their effort to recover their lives and overcome the trauma related to both personal and combat experiences that led to their current condition. Renewed Hope will provide transitional supportive housing for Homeless Veterans, as well as life skills training.

Presentation

- **Culinary Management Program** – Jim Falco presented an overview of MCC's upcoming Culinary Management certificate programs which are planned to launch in Fall, 2009.

Consent Agenda

All items listed on the Consent Agenda were approved except for Board Report #08-255, *Community Engagement Services*. The Board requested more time to consider the request, and will likely take action on this item at the December Regular Board meeting.

Personnel

- **Appointments** – The Board approved the following appointments:
 - **Susan Sieber** has been appointed to the new position of Help Desk Operations Specialist, effective December 1, 2008.
 - **Marilyn Schick** has been appointed to the position of Director of Computing Services, effective December 1, 2008. This position was formerly held by Jim Batson.

Information Reports

This month a number of information reports were included in the Board packet. I encourage you to review them in the online Board packet available at <http://www.mchenry.edu/Administration/112008packet.pdf>

The information reports are found near the end of the packet. Highlights include:

- **MCC FY 2008 Annual Report Mailing** - MCC's first annual report will be mailed the week of November 17 to nearly 100,000 households within and near our district. We are very excited about this positive effort to build community awareness of the College's current and upcoming programs and services.
- **ERP Update** - included in the packet is the monthly update regarding the ERP project. You will notice that the first two project milestones included a thorough Planning and Requirements Review for both the CampusVue and CampusVantage modules. While these two milestones had a targeted completion date of October 30, MCC is waiting for Campus Management to complete revisions to the Business Requirements Documents they have drafted. Campus Management has required additional time to accurately document all of MCC's business process requirements. At this point, we do not anticipate that this delay in documenting our business requirements will ultimately affect MCC's targeted go-live dates in 2009.

Key accomplishments this month include:

- MCC's delivery of our first data extract to Campus Management was made one week ahead of schedule, thanks to the continued efforts of our Computing Services team.
- Business Requirements documents for both CampusVue and CampusVantage have been drafted; our Subject Matter Experts have been in continuous dialogue with CampusManagement to ensure that all of our business processes are accurately and thoroughly documented.
- CampusVue software has been installed on a server on campus.