

ACTION PROJECT DECLARATION

D R A F T

Institution: McHenry County College

Planned kickoff date: September 6, 2006

Target completion date: June 30, 2009

A. Give this Action Project a short title in 10 words or fewer:

Integrate the Assessment of General Education Goals in College Courses.

B. Describe this Action Project's goal in 100 words or fewer:

General Education goals will be integrated into all courses in a curriculum. All courses will include the assessment of three or more General Education goals and, where needed, curriculum will be modified to include appropriate General Education goals.

C. Identify the single AQIP Category which the Action Project will most affect or impact:

1. Helping Students Learn

D. Describe briefly your institution's reasons for taking on this Action Project now - - why the project and its goals are high among your current priorities:

This project is an outgrowth of the Colleges' assessment process. The need to assess current General Education goals became apparent after the 2004 NCA Visit. Using mapping and other assessment tools, each College department will cross-reference General Education goals to each course. This will help identify shared College-wide learning outcomes and provide data for institutional learning goals that are common among all programs.

E. List the organizational areas - -institutional departments, programs, divisions, or units -- most affected by or involved in this Action Project:

- Assessment Team
- Business and Technology Division
- Curriculum and Academic Policy Council (CAPC)
- Executive Leadership Group (ELG)

- Human and Public Services and Social Sciences
- Humanities Division
- Institutional Research
- Mathematics and Science Division
- Student Support Services (i.e. Counseling, Advising, etc.)
- Testing (Institutional)

F. Name and describe briefly the key organizational process(es) that you expect this Action Project to change or improve:

Each department will identify a minimum of one General Education goal for assessment of student learning outcomes per year. This data will be shared to determine the per course learning goals that are common among all programs.

G. Explain the rationale for the length of time planned for this Action Project (from kickoff to target completion):

This project will take three years to complete. 100% of all academic departments will be asked to identify the General Education goals they use in their courses. The 12 General Education goals will be divided into three groups of four. Each division will deal with one group each year to determine the goal that deals with their curriculums.

H. Describe how you plan to monitor how successfully your efforts on this Action Project are progressing:

Year 1, by June 30, 2007	Each division will have selected and assessed one or more of the four identified General Education goals in each course.
Year 2, by June 30, 2008	Each division will have selected and assessed one or more of the four identified General Education goals in each course.
Year 3, by June 30, 2009	Each division will have selected and assessed one or more of the four identified General Education goals in each course.

A summary report will be made to:

- Academic Divisions
- CAPC
- ELG
- Executive Council
- Faculty Association

I. Describe the overall "outcome" measures or indicators that will tell you whether this Action Project has been a success or failure in achieving its goals:

A development matrix with each course cross-referenced to General Education goals.

Transformations made in all courses, due to this assessment, will be documented by General Education goal.

There will be an integration of General Education goals throughout the curriculum.

J. Other information (e.g., publicity, sponsor or champion, etc.):

The College will publish on this project via its Continuous Improvement and AQIP website. Project updates will be presented at the annual Fall and Spring workshops. Reports will be given to the Board of Trustees, ICCB and other groups as needed.

Project Champions: Kathy Chamberlain, Assessment Chair
 James C. Gray, Vice President for Learning and Student
 Support Services

K. Project Leader and contact person:

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