

How to log onto the MCC Network

1. Turn on the computer & monitor. As the PC is booting, the following screen will appear:

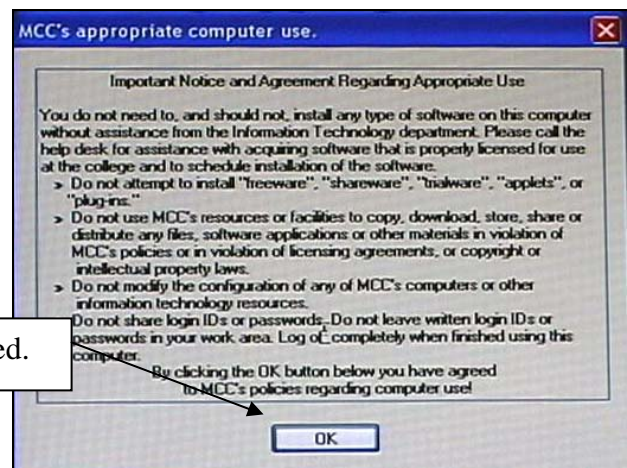


2. After your PC boots, a “Welcome to Windows” screen will appear. You will be asked to press **Ctrl, Alt, and Delete** to proceed. (This is most easily done by using the left hand to hold down the **Ctrl** and **Alt** keys on your keyboard, then with your right hand press the **Delete** key – while still holding the Ctrl and Alt keys down. Release all keys).
3. Next the following window will appear:



MCHENRY or SHAH
for staff and faculty.

4. Enter your user name in the “User name” field (the first initial of your first name and the first 7 characters of your last name (for example: John Smith will be jsmith and George Washington will be gwashing)).
5. Next you enter your password. Passwords are assigned by the Help Desk (If you do not know your password, contact the Help Desk at 8457).
6. Check to make sure that “McHenry” or “Students” or “Shah” is in the “Log on to” field and click “**OK**.”
7. Next, click “**OK**” on the following screen:



Click OK to proceed.