

Distance Education Training Program Summary Chart *

workshop that presents information		proficiency shell or supplemental units with assignments and activities that assess and show mastery								
Event	ANGEL f2f trainings (5)	ANGEL proficiency shell (5 units)	accessibility f2f training	accessibility additional proficiency unit	copyright f2f training	copyright additional proficiency training unit	online pedagogy f2f training	online pedagogy additional proficiency unit	future additional f2f training	future additional proficiency training unit
clock hours	6.5 total	2	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
completion deadline	none	end of the semester one year before the semester in which the instructor will first teach online or hybrid (to teach fall 2009, finish by end of fall 2008)	none	end of spring 2009 semester	none	end of spring 2009 semester	none	end of a TBA semester	none	end of a TBA semester
corrections deadline	none	one week before print deadline of course schedule for semester in which the instructor will first teach online or hybrid **	none	one week before print deadline for course schedule of spring 2010 semester (9/25/09)	none	one week before print deadline for course schedule of spring 2010 semester (9/25/09)	none	one week before print deadline for course schedule of a TBA semester	none	one week before print deadline for course schedule of a TBA semester
required for certification or continued certification to teach online or hybrid classes?	no	yes ***	no	yes	no	yes	no	yes	no	yes
*All instructors who teach an online or hybrid class must complete the specified required training.										
**Instructors who were required to complete the proficiency trainings and completed their proficiency shells prior to course schedule print deadline for spring semester 2009 are certified to teach in spring 2009 but must complete any corrections to their proficiency shells prior to one week before the print deadline for fall semester 2009 in order to complete initial certification.										
***All instructors who taught in ANGEL, or those who completed the Blackboard proficiency and then taught online in Blackboard and/or ANGEL, previous to the creation of the new proficiency, are not required to complete the proficiency shell. However, they are encouraged to complete the shell and required to complete any supplemental units.										
Full-time instructors will receive clock hours after corrections are made. The number of hours granted shall be standardized and determined by the minimum time required for selected very experienced instructors to complete the proficiency or supplemental unit.										

