

**MEETING MINUTES FOR
CAPC STANDING COMMITTEE:
TECHNOLOGY
April 9, 2009
2:35 – 4:00 p.m.**

E105

Present: Thomm Beggs, Donna Bieschke, Anne Humphrey, Anne Martincic, Nori Sasaki, Tim Seitz, Steve Young, Scott Hills, Chuck Young

Absent: Jim Falco, Mike J. Tetreault, Diann Jabusch, John Fillicaro, Steve Young

Others: Kathleen Plinske

CALL TO ORDER: Thomm Beggs called the meeting to order at 2:35 p.m.

ANNOUNCEMENTS:

- This is the final CAPC Standing Committee meeting for the year.
- April 30 at 2:30 p.m. is the Annual CAPC Reception
- Thomm handed out the Year End Report for review
- Kathy Plinske will be here around 3:00 – 3:15 to do a presentation on ERP.
- MCC graduation is May 9th.

APPROVAL OF LAST MEETING MINUTES: Minutes were approved electronically.

OLD BUSINESS

Action Items: None

Discussion Items:

- Discussed and made corrections to the Year End Report
- Thomm said he has not heard about the email survey that was to be given to students. He responded to the request stating he would participate in the survey with his students, but has not heard back.

NEW BUSINESS

Action Items: None

Discussion Items:

Kathleen Plinske gave the committee an update on the ERP implementation.

- The “Go Live” date for the Campus Vantage, the Human Resources/Finance portion of the ERP, is still scheduled for July 1, 2009. This will coincide with the College’s fiscal year. It will run as a stand-alone system.
- The implementation of CampusVue, the student portion of the new ERP system, is now scheduled for February 2010. One reason the date has been moved is due CampusVue releasing a new version, which will have some features the College would utilize.
- The College is currently in the process of validating student information that is being extracting out of NXView and into CampusVue.
- The College is looking and re-evaluating some of its policies as part of the implementation, such as the refund policy.
- The College cannot require email from students.
- Messaging is built into the system, but this is not a form of email within the system, it allows a student to log in and request a meeting with an advisor, and when the advisor logs in, they will receive this message.
- The project budget is \$7 million. The cost of the software and initial start up was \$700,000. The consulting fees and hardware have approximately \$3 million allocated. The rest of the money for the budget is future enhancements. The College is currently within the budget.

MOTION/S TO CAPC: None

ADJOURNMENT: Adjourned at 3:52 p.m. Hills and Bieschke.