

CAPC Curriculum Development & Review Standing Committee (CD&R)

Meeting Minutes **(Revised 11/9/09)**

Thursday, October 29, 2009

2:35 – 4:00pm, Room A113

Attendees: Linda Christopher, Toni Countryman, Laurie Cubit, Mark Eckel, Jim Falco,
Magdalena Farc, Christine Grela, Phil Moore
Absent: Mike Hillstrom, Rachel Najdzin, Lauri Stratton, Jared Wacker, Heather
Zaccagnini, Pat Zokal
Others: Thomas Beggs, Mike Reagan

Call to Order

2:40pm

Approval of Last Meeting Minutes

Minutes were accepted electronically from meeting dated October 15, 2009.

Announcements

Reported To CAPC

Report From CAPC

Old Business

New Business

New Course Proposal

DGM 267 Graphic Design II – Thom Beggs presented the course proposal.

Moore/Countryman motioned to accept new course proposal DGM 267, with recommended changes before sending it to CAPC. Motion carried unanimously.

Action items:

Notification of Change in Course Information

ECO 210 Economic Development Dynamics – Mike Reagan was available for questions.

Moore/Farc motioned to accept Notification of Change in Course Information. Motion carried unanimously.

- Identify ECO 210 with 3-digit course number higher than 252 (ECO 261 agreed)
- Add ECO 251 as prerequisite and credit or concurrent enrollment in ECO 252.
- Change course description for ECO210 to read Economic Development Dynamics is an introduction...

ART and DGM 167 Computer Graphics I – Heather Zaccagnini was available for questions. *Eckel/Countryman motioned to accept Notification of Change in Course Information. Motion carried unanimously.*

- *Course Name:* Change course name to Graphics Design I for clarity and better description of what course involves. Coincides with the course outline and objectives.

Notification of Change in Curriculum Information – Heather Zaccagnini was present for questions. *Farc/Countryman motioned to accept Notification of Change in Curriculum Information.* Motion carried unanimously.

- AAS in Manufacturing Management: Change MET prefix to IMT prefix in Program Core (MET100 to IMT104, MET101 to IMT103, MET102 to IMT102, MET299 to IMT299. Change note for MAT/Sci requirement to: “GEG 123 Recommended” and add this course to the Sciences list and change the course title to Independent Study in Manufacturing for IMT299).
- Manufacturing Design Technology Certificate: In Program Core: Change MET101 to IMT 103 and MET 102 to IMT 102. Remove the EGR152 Option – the Math and Science Division withdrew this course. In Program Electives: Change MET 100 to IMT104 and MET299 to IMT299. *Cubit/Eckel motioned to accept Notification of Change in Course Information.* Motion carried unanimously.
- Manufacturing Processes Certificate: In Program Core: Change MET100 to IMT 104, MET 102 to IMT 102, and MET 299 to IMT 299. Change note for MAT/Sci requirement to: “GEG123 Recommended” and add this course to the Sciences list. Remove 101 recommended. *Cubit/Eckel motioned to accept Notification of Change in Course Information.* Motion carried unanimously.
- Manufacturing Supervision Certificate: In Program Core: Change MET101 to IMT103. *Cubit/Moore motioned to accept Notification of Change in Course Information.* Motion carried unanimously.
- Design Technology Certificate: In Program Core: Remove EGR152 Option – the Math/Sci Division withdrew this course. *Countryman/Moore motioned to accept Notification of Change in Course Information.* Motion carried unanimously.
- Manufacturing Technology: Six of the MET courses will be moved to the IMT course prefix and the other courses will be withdrawn. *Countryman/Moore motioned to accept Notification of Change in Course Information.* Motion carried unanimously.
- **Notification of Change in Course Information** - Heather Zaccagnini was present for questions. The following courses are to be withdrawn. *Countryman/Farc motioned to accept Notification of Change in Course Information.* *Eckel/Moore motioned to withdraw courses in mass.* Motion carried unanimously.
 - IMT 225 Tooling Techniques for Manufacturing
 - MET 103 Metallurgy
 - MET106 Essentials of Hydraulic Pneumatics
 - MET 110 Machine Design I
 - MET 111 Machine Design II
 - MET 120 Machine Shop Practices
 - MET 130 Die Design
 - MET 131 Die Making
 - MET 135 Mold Design
 - MET 136 Mold Making
 - MET 150 Intro. To Computer-Aided Machining

- MET 151 Computer Aided Machining II
- MET 201 Industrial Plastics
- MET 202 Product Design
- MET 220 Plastics Mfg. Processes
- MET 221 Plastics Injection Molding
- MET 222 Plastics Extrusion

For clarification of Prefix and Course Number changes, Heather Zaccagnini provided the following information:

MET100 Blueprint Reading will become IMT104 Blueprint Reading for Manufacturing.

MET101 Materials of Industry will become IMT103 Materials of Industry

MET102 Manufacturing Processes will become IMT102 Manufacturing Processes

MET117 Mechanics of Materials will become IMT109 Mechanics of Materials

MET250 Manufacturing Internship will become IMT250 Manufacturing Internship

MET299 Independent Study in Manufacturing Tech will become IMT299 Independent Study in Manufacturing.

All other MET courses will be removed.

Discussion Items:

Moore indicated that special needs students are taking a math courses MAT095 and MAT096 in same semester and suggests they be taken in separate semesters. NOCs may follow.

Adjournment

Eckel/Countryman motioned to adjourn 3:50pm.

Next Meeting: Nov. 12, 2009