

MEETING MINUTES FOR  
CAPC STANDING COMMITTEE:  
**CURRICULUM, DEVELOPMENT, AND REVIEW**

**Meeting Date: 9/13/2007**

**Present:** Mark Arctander, Laurie Cubit, Mark Eckel, Deb Gallo, Christine Grela, Sue Maifield, Katherine Middy, Howard Nelson, Noreen Nelson, and Mike Weimer  
**Absent:** None  
**Others:** Jim Falco, Lisha Linder, Steve Young, and Heather Zaccagnini

**Call to Order:**  
2:37 p.m.

**Announcements:**  
None

**Approval of Minutes:**  
Minutes from the 9/6/07 meeting were approved electronically.

**OLD BUSINESS**

**Action Items:** None

**Discussion Items:** None

**NEW BUSINESS**

**Action Items:**

Executive Dean, Jim Falco presented the new curriculum proposal and new course proposal with Lisha Linder.

**Form 20 – Curriculum Proposal**

*Associate for Arts in Teaching - Eckel/Weimer motioned to accept the Form 20-Curriculum Proposal for an Associate for Arts in Teaching-Special Education with recommended changes before sending it to CAPC. Motion carried unanimously.*

**New Course Proposals**

**EDU 257, Language Development**

*Grela/H. Nelson motioned to accept the new course proposal for EDU 257, Language Development with recommended changes before sending it to CAPC. Motion carried unanimously.*

**PHI 262, Foundational Religious Texts** – Steve Young presented this information.  
*Middy/Weimer motioned to accept the new course proposal for PHI 262, Foundational Religious Texts with recommended changes before sending it to CAPC. Motion carried unanimously.*

### **Notification of Change in Course Information**

**HUM 150, Humanities Through the Arts** – Mark Arctander was present for questions. Eckel/N.Nelson motioned to approve the Notification of Change in Course Information for HUM 150, Humanities Through the Arts to the course description/content and course and/or catalog notes. Motion carried unanimously.

- Changes to the description and notes are mainly to be clearer to the student.

**IMT 110 and MGT 110, Supervisory Responsibility** – Heather Zaccagnini was present for questions.

Cubit/Grela motioned to approve the Notification of Change in Course Information for IMT 110 and MGT 110, Supervisory Responsibility to the course and/or catalog notes.

Motion carried unanimously.

- The cross-listing notes for both courses need to be the same. Note will read: IMT 110 (or MGT 110) is cross-listed with (course). Credit cannot be earned for both IMT 110 and MGT 110.

**Discussion Items:** None

### **Motion/s to CAPC**

To approve the new curriculum proposal and two new course proposals.

### **Adjournment:**

Grela/Eckel motioned to adjourn at 3:50 p.m.