

BENEFIT PROGRAM – ADJUNCT FACULTY

TUITION WAIVER/REIMBURSEMENT: Adjunct Faculty are eligible to receive tuition waiver toward one three-credit hour McHenry County College course for every two semesters* of teaching credit classes at the College. These hours may be used by the adjunct faculty member or by his/her spouse or dependent children. The employee will receive a tuition waiver and spouse and dependent children will be eligible for tuition reimbursement upon successfully completing the course.

Approval for courses must be obtained from the Office of Human Resources before registration using the application for tuition reimbursement form and proof of identity will be required for spouse or dependent children.

This benefit will cease when the employee resigns, is terminated or has been inactive for three subsequent semesters.

*Summer semester will count as a semester.

SICK LEAVE: Part-time faculty shall have two (2) days of sick leave during each semester employed by the College. Such leave shall not accumulate.

***“MCC IS AN EQUAL OPPORTUNITY EMPLOYER, COMMITTED TO DIVERSITY
IN ITS COLLEGE COMMUNITY.”***